



Shale Meadows Elementary
4458 North Road
Lewis Center, OH 43035

Phone: 740-657-5830

Building Contacts:

Principal: Greta Gnagy

Assistant Principal: Katie Grijak

School Counselor: Kristi Litzenberg

Secretary: Amy Voinovich

Fax: 740-657-5849

Daily School Hours:

Building opens: 8:55 a.m.

Start of School Bell: 9:05 a.m.

Dismissal: 3:45 p.m.

Daily Office Hours: 8:00 a.m.- 4:30 p.m.

Transportation:

Contact the Transportation Department at 740-657-4080 with any questions about your child's bus, route or driver. Bus numbers and route information will be posted in PowerSchool no later than Thursday, August 11.

Absences:

Parent/guardian must email smesattendance@olsd.us or call 740-657-5830 if his/her child will be absent, no later than 10 a.m. the day of the absence. A call may be made anytime and a voice message left. Please include the child's name, grade level, teacher's name, and reason for the absence.

Dismissal:

All teachers must be notified of any changes to your child's normal dismissal plan. The child's normal dismissal plan will be followed without a note or email to smesattendance@olsd.us from a parent. The students may:

- Ride school bus or ride daycare bus
- Parent Pick up
- Parent sign student out in office (if leaving early, for a doctor appointment for example)
- Y-Club before/after school care program (Parents must pre-register their child for this YMCA program)

Recess:

Children are expected to be properly clothed for daily outside play. Students will be outside for recess when:

- The temperature is 20 degrees or above
- Or, the wind chill is 15 degrees or above

Communication:

Olentangy Local Schools website: olentangy.k12.oh.us

District mobile app: Olentangy Schools

Shale Meadows Elementary website: <https://smes.olentangy.k12.oh.us/>

SMES PTO website: <https://smes.ptboard.com/>

Instagram: Shale_Meadows_Elementary